

## Register of interests for Newham school governors, senior school staff and staff involved in procurement

To be completed annually (or sooner if circumstances change) by all governors,  
senior school staff and staff involved in procurement

**For each business interest you must declare the name and nature of the  
business, the nature of the interest and the date the interest began**

### Personal Details

Your name: HELEN MATTHEWS

Your school/governing body: NEW CITY PRIMARY

### Employment, office, trade, profession or vocation

Please complete this section if you are in paid employment, or you are self  
employed.

Are you self employed ~~Yes~~/No\*

My employer is: LB10 NEW CITY PRIMARY SCHOOL

Their/ my business is: EDUCATION

My job is: ADMIN OFFICER.

If you are employed as the headteacher, deputy headteacher or assistant  
headteacher at the school, and have other interests for which you personally receive  
remuneration please detail these interests below:

### Contracts

Is there a contract, either existing or proposed, between you or your relatives  
(defined on the final page) or spouse (or someone living with you as if he or she were  
your spouse), an organisation/ society/club of which you are a member, or your  
employer, and the school where you are a governor or an employee?

~~Yes~~/No\*

Are you a partner or director in a company or a body corporate or do you hold substantial (see footnote) securities?

~~Yes~~/No\*

### **Interest in securities**

Do you hold any substantial <sup>1</sup> securities in any company or body corporate?

~~Yes~~/No\*

If you have answered "yes" to any question you must declare the name and nature of the business, the nature of the interest and the date the interest began.

(Please continue overleaf if necessary)

### **Membership of governing bodies or academy trusts**

Please record the details of governorships or trusteeships you hold on other schools. For each membership please record the name of the school, the office held and the date your membership began. If you do not hold any other governorships or trusteeships please write "not applicable" below.

(Please continue overleaf if necessary)

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<sup>1</sup>You have a substantial interest if you own shares or other securities in the company with a nominal value of more than £25,000 or more than 1/100th of the issued shares or securities. The notional value is normally the face value on the share certificate and is not the market value. If in doubt contact your broker. If there are several classes of shares or securities, the fraction of 1/100th applies to any of those classes. These limits also apply to deposits with industrial and provident societies, and co-operative societies.

**Relationships between governors and members of the school staff including spouses, partners and relatives and relationships between school staff, including consultants.**

- Please declare below any relationship with a member of the school staff including spouses, partners and relatives. This includes spouse, partner, parent, parents-in-law, son, daughter, step-son, stepdaughter, child of a partner, brother, sister, grandparent, grandchild, uncle, aunt, nephew, niece.

**5. Declaration**

I declare that to the best of my knowledge the foregoing is accurate, and I am aware that the above information is open to inspection. If my circumstances change, I will immediately inform the governing body and make an appropriate declaration.

Signature ..... *John Matthews* ..... Date ..... *30/09/15* .....

**Once you have completed this form please return it to the school where you are a governor or an employee.**

**Please remember you need to declare an interest if your relative or spouse (or someone living with you as if he or she were your spouse) would be considered to have an interest in any item discussed at a meeting.** The definition of a relative includes spouse, partner, parent, parents-in-law, son, daughter, step-son, stepdaughter, child of a partner, brother, sister, grandparent, grandchild, uncle, aunt, nephew, niece.